

## GUIDELINES FOR AUTHORS

**Abstracts are to be submitted with the Call for Papers.**

**Papers and summaries of PowerPoint presentations for those who plan to publish their work elsewhere should be submitted at the time of presentation or within 60 days following the meeting. Papers and summaries should be submitted to Dr. Kristen Bartlett-Healy at [krisb@rci.rutgers.edu](mailto:krisb@rci.rutgers.edu). The following guidelines should be used. (Formatting is the same as the Journal of the American Mosquito Control Association.)**

1. All manuscripts should be created using Microsoft Word and be submitted as an email attachment or on CD-R.
2. All manuscripts should be formatted for 8 1/2" by 11" page using a 1" margin on all sides. Print size should be 10 points. Preferred font is Cambria. Text should be single-spaced and left-justified. Single spacing should follow sentence-ending punctuation or a colon preceding a list.
3. Submit tables on separate pages (1 table per page) with the table heading above the table. Tables should be created in the "Insert Table" application in Microsoft Word. Authors should remember that the text area of the Proceedings is 4½ x 7 inches and shape their tables accordingly. Tables may be oriented in either portrait or landscape.
4. Figures and photos should have good contrast and have a resolution of 300 dpi or better. Type all figure legends on a separate sheet. Figures should be saved as individual files using either JPEG or TIFF formats. Generate charts in Microsoft Excel with clear and distinct lines. Graphs reproduce better if columns are of different textures rather than different shades of gray.
5. Preferred format for scientific papers: title, authors and affiliations; abstract, materials and methods (may be separate sections), conclusions, acknowledgments, and references cited. Narrative papers do not need the formal structure of the research paper.
6. All calendric measurements of time should be abbreviated. Used generically in a sentence do not abbreviate: e.g. last year, we were successful....; during the day, adults seek cover....